Falls Care Review and Learning Standard Operating Procedure (SOP)

For use following an adult fall in conjunction with the Adult Inpatient Falls Safety and Management Policy (B15/2014)



University Hospitals of Leicester

Caring at its best

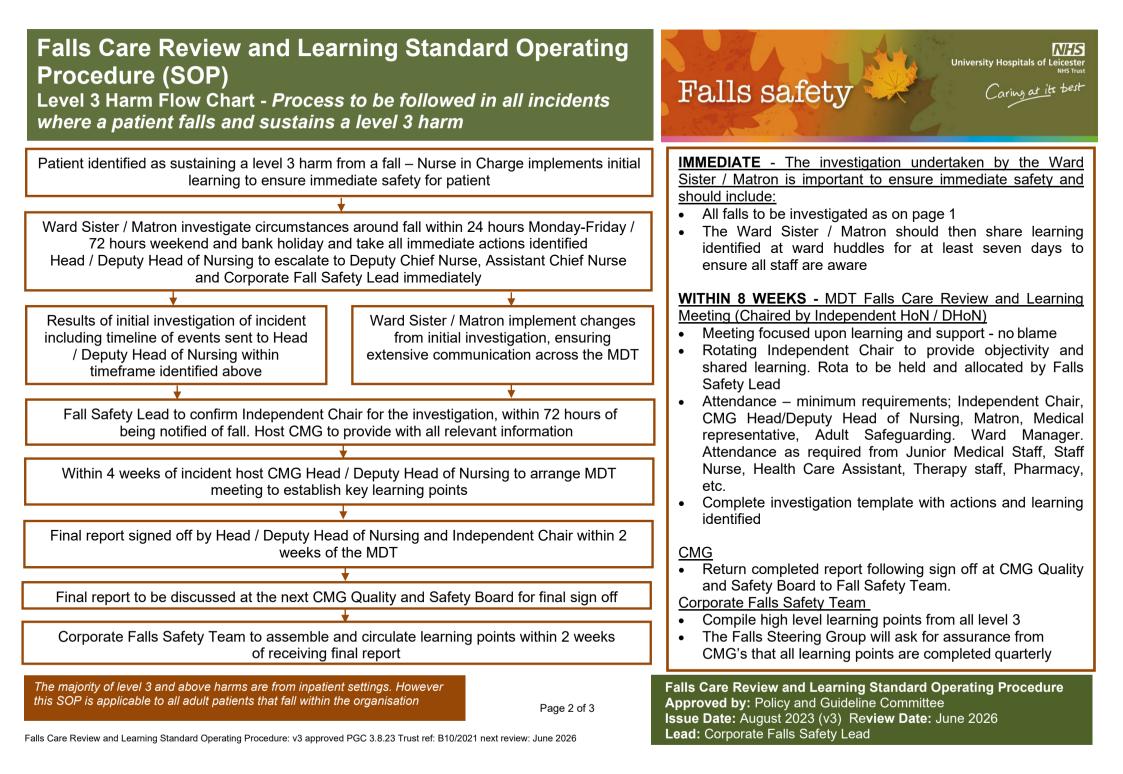
Guidance to Complete Falls Care Review and Learning This SOP sets out the overall requirements and standardises the approach for all staff involved in the Falls Care Review and Learning process for adult patients. **IMMEDIATE** - Nurse in charge of the ward / clinical area at the time of the fall Investigate and share immediate learning following fall with clinical team and the This SOP will support falls safety and the promotion of harm free care by: next shift, to maintain patient safety and reduce chances of further harm Reviewing falls incidents • Identifying themes and trends . WITHIN 24 HOURS MONDAY TO FRIDAY / 72 HOURS WEEKENDS/BANK Demonstrating learning from falls incidents to support a reduction in falls • HOLIDAYS - Ward Sister / Charge Nurse completing Falls Care Review and Learning, in consultation with Matron This SOP applies only to staff that have a role in reviewing falls incidents in clinical Discussion with patient if possible areas: Meet Duty of Candour requirements • Discussion with any witnesses to the fall . The Multidisciplinary Team Review Datix incident form (add name as the investigator), all nursing / medical Deputy / Ward Sisters or Charge Nurses . and Nerve Centre documentation. Ensure information is accurate and level of Matrons harm/outcome code updated Heads / Deputy Heads of Nursing (HoN/DHoN) • Review falls screening and ensure completed at relevant times • Review falls care plan to ensure personalised and reflects patient's individual . All falls incidents must be reviewed within 24 hours of fall. Monday to Friday needs. Is there evidence Enhanced Falls Reduction Measures in place postfall? and within 72 hours at weekends/bank holidays to ensure pre and post fall care Identify learning to share with clinical team to support falls safety and promote • has been delivered as set out in the Adult Inpatient Falls Safety and harm free care Management Policy (B15/2014) MONTHLY - Ward Sister / Matron The Fall Safety Team will provide training to the Ward Sisters/Matrons via their Complete monthly Ward Falls Care Review and Learning and send to HoN / professional nurse forums and will provide training for new Ward Sisters & Charge DHoN prior to monthly CMG Falls Care Review and Learning meeting Nurses as part of their local induction on request MONTHLY - Heads of Nursing / Deputy Heads of Nursing Monitoring and Audit Criteria Hold monthly CMG Falls Care Review and Learning meeting to discuss falls incidents **Key Performance** Method of Frequency Lead Identify areas to be invited to face to face Falls Care and Learning Review Indicator meetings; including areas with a level three harm or above, high volumes of falls Assessment or where a patient has three or more inpatient falls where there were learning CMG Falls Monitor number of falls Data from CMG Care identified Leads / Review and Learning and learning identified Quarterly Patient from incident Falls Send a CMG summary to Fall Safety Team by the agreed date • Experience Falls Care Review and Learning Standard Operating Procedure The majority of level 3 and above harms are from inpatient settings. However

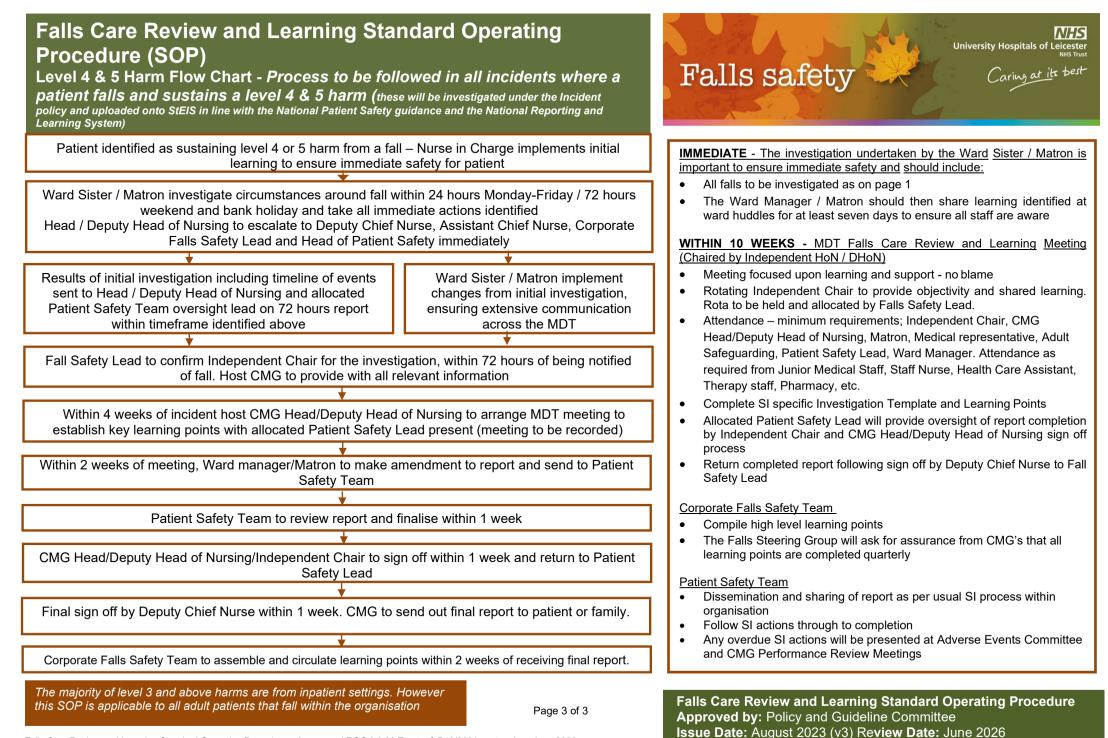
this SOP is applicable to all adult patients that fall within the organisation

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Approved by: Policy and Guideline Committee Issue Date: August 2023 (v3) Review Date: June 2026 Lead: Corporate Fall Safety Lead

Falls Care Review and Learning Standard Operating Procedure: v3 approved PGC 3.8.23 Trust ref: B10/2021 next review: August 2026





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